



## WE ARE SEEKING OPEN MINDED, ENERGETIC, GENUINE AND ENTHUSIASTIC INDIVIDUAL

### HR ASSISTANT

#### Requirements

- Diploma in Human Resources, Tourism or Hospitality Management.
- Good office-based admin skills ideally in HR.
- Excellent communication skills (written & spoken) in English.
- Prior experience in HR and hospitality industry.
- Familiar with employment regulations, Law and HR software.

Prior experience in the chosen field and academic qualification will be considered while shortlisting the candidates, who will then go through an interview process. Only the short listed candidates will be invited for an interview.

Selected candidates will be offered competitive salary, attractive service charge, training and self development opportunities, Group Health Insurance, OT/Public Holiday pay, free passage fare at annual leave., long service recognition as per company policy amongst other benefits.



Send your CV with cover letter and valid Police Report, to  
[jobs@kaimoo.com](mailto:jobs@kaimoo.com) before 10<sup>th</sup> February 2025.

For more info: Call, 33222212, From: 08:00hrs to 16:00hrs, @Mookai Hotel 1st Floor, Meheli Goalhi, Male'