



WE ARE SEEKING OPEN MINDED, ENERGETIC, GENUINE AND ENTHUSIASTIC INDIVIDUAL

IT COORDINATOR

Qualification

IGCSE A Level / O Level Standard

Advanced Diploma in Information Technology / Bachelor of Computer Science

Fluency in English language, both verbal and literature

Required Experience

3 years of experience in a similar post

Past experience in a Resort Island can be a plus

Key Responsibilities

Looking after the network and telecommunication system, cable television and CCTV

Installing and configuring computer hardware, server, software, systems, printers, scanners

Setting up user login for team, solving any login error and troubleshooting of related faults

Assisting to make audio & visual setup for meetings, activities and related seminars

Monitoring and informing service providers about any bandwidth control issue

Investigating, diagnosing and solving computer software and hardware faults

Proper maintenance of Electronic Door Locks, Safety Boxes, Alarm System

Updating the inventory of all IT equipment and Company SIM cards + mobile phones

Prior experience in the chosen field and academic qualification shall be considered while shortlisting the candidates. Only shortlisted candidates shall be called for an interview.

Selected candidates shall be offered competitive salary, attractive service charge, training and self-development opportunities, comfortable accommodation, with staff gym and lounge, laundry facilities, Group Health Insurance, OT/Public Holiday pay, free passage fare with annual leave and long service recognition as per company policy amongst other benefits.



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Send your CV with cover letter and valid Police Report, to
jobs@summerislandmaldives.com on or before 23rd February 2024
For more info: Call, +960 664 1949 From: 08:00hrs to 16:00hrs