



WE ARE SEEKING OPEN MINDED, ENERGETIC, GENUINE AND ENTHUSIASTIC INDIVIDUAL

ASSISTANT FRONT OFFICE MANAGER (Maldivian)

Requirements

Advanced Certificate in Hospitality and Tourism with 03 years of experience in a Front Office senior role
Or Certificate III in Front Office Operations with 02 years of experience in a Front Office supervisory role
Excellent communication in English both verbal and literature
Speaking another European language and experience as Guest Relations Supervisor is a plus
Familiar with Resort Fusion can be an added advantage
Must be well organized and effective in delegating Front Office tasks to subordinates
Great interpersonal skills and problem solver
Experience gained from an Island Resort will be given preference

Prior experience in the chosen field and academic qualification shall be considered while shortlisting the candidates. Only short listed candidates shall be called for an interview.

Selected candidates shall be offered competitive salary, attractive service charge, training and self-development opportunities, comfortable accommodation, with staff gym and lounge, laundry facilities, Group Health Insurance, free passage fare with annual leave and long service recognition as per company policy amongst other benefits.



Send your CV with cover letter and valid Police Report, to jobs@summerislandmaldives.com on or before 20th October 2023
For more info: Call, +960 664 1949 From:08:00hrs to 16:00hrs

Tel: +960 664 1949 Fax: +960 664 1910

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